



དཔལ་ལྷན་འབྲུག་གཞུང་།
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION

"Reaching the unreached"

Ref.No. TDA/HRD-09/2018-19/147

July 13, 2018

The Marketing Manager,
Bhutan Broadcasting Services,
Thimphu.

Subject: - Request to broadcast Vacancy Announcement

Sir/Madam,

Thimphu Dzongkhag Administration would like to request you to kindly arrange to announce/broadcast the following posts for three days with effect from 14th to 31st July 2018 both in English and Dzongkha.

"Thimphu Dzongkhag Administration is pleased to announce the vacancy for the following posts:

Sl. No.	Position Title	Position Level	Slot	Place of posting	Qualification	Last date of application	Status
1	Admin. Asst	S5 A	1	Kabesa Youth Centre	Class XII with 3 months IT knowledge	25.7.2018	Consolidated contract
2	Science Lab Asst.	S5 A	1	Yangchen Gatshel MSS	Class XII with 3 months IT knowledge	25.7.2018	Consolidated contract
3	Store Asst	S5 A	1	WCS	Class XII with 3 months IT knowledge	25.7.2018	Consolidated contract
4	Caregiver (male)	O2	1	WCS (Genekha campus)	Class X	25.7.2018	Consolidated contract
5	Caretaker	ESP	2	WCS (one each per campus)	NA	25.7.2018	ESP
6	Sweepers (multi task)	GSP II	2	WCS (one each per campus)	NA		GSP
7	Driver	O4	1	Cess pool, TDA	Class VII		Consolidated contract
8	Garbage collector	ESP	1	Cess pool, TDA	NA	25.7.2018	ESP



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“Reaching the unreached”

Interested individual who meet the eligibility criteria may apply.

They must submit copy of following documents latest by 31st July 2018 to HRO, Thimphu Dzongkhag.

1. Curriculum Vitae
2. Valid Security clearance certificate
3. Valid Medical Certificate
4. No objection certificate from the former Employer if employed
5. Photo copy of Citizenship ID Card
6. The original documents can be produced during the interview.”

The bills may be submitted to this Dzongkhag Administration for necessary payment.

Yours sincerely,

(Dorji Tshering)
DZONGDAG

Copy to:

1. Accounts Officer, TDA.
2. Chief DEO, TDA.