



དཔལ་ལྷན་འབྲུག་གཞུང་།  
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreached"

Ref.No.TDA/HRD-07/2017-18/14344

June 21, 2018

MINUTES OF 138<sup>th</sup> DHRC MEETING

Date : 21.06.2018

Venue : DT Hall

Time : 2.30 pm

Declaration of conflict of interest: *No one has conflict of interest*

Sl.		Civil Service Rules/BCSR provision	Decision	Action taken/follow-up action
1	24 days medical to Mrs. Tashi Chhozom, 2008027, Sr. Admin. Asst. Khasadrapchu MSS with effect from 26 <sup>th</sup> May to 18 <sup>th</sup> June 2018.  She availed Medical leave for 22 days from 3 <sup>rd</sup> to 25 <sup>th</sup> May 2018.	Chapter 10.9 Medical Leave, Clause 10.9.1 (b) Beyond one month or the person is availing the medical leave upto one month for the second time and more – Medical Board of Doctors appointed by the Ministry of Health.	She needs to submit Medical certificate from Board of Doctors.	DEO/HRO
2	Approval of Study Tour to Mr. Dorji, Sr. Cultural Officer to Kathmandu with effect from 16 <sup>th</sup> to 21 <sup>st</sup> June 2018.	No. STT/LTT obligation.  Post-Facto approval accorded	Approved	HRO
3	Approval for Mr. Tandin Zangpo, EID No. 201001138, MO, Dechenchholing BHU I to attend the 5 <sup>th</sup> International One Health Congress to be held at Saskatoon, Canada with effect from 22 <sup>nd</sup> to 25 <sup>th</sup> June 2018.	Approved. However, henceforth write to the Ministry that it is hampering the service delivery to the public since he is on constant move.	Approved	DHO/HRO



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4	Request for personal pay by Mrs. Choki, EID No. 9901226Sr. Receptionist	Chapter 11: Remuneration, Allowances and Benefits, Rule No. 11.8 : Personal Pay  Write to RCSC seeking clarification on above rule.	Write to RCSC	HRO
5	Request for personal pay by Mr. Tshering Wangdi, EID No. 8803024 Driver	Write to RCSC seeking clarification on above rule.	- DO -	
6	Request for personal pay by Mr. Gautam Chhetri, EID No. 8810050, Driver	Write to RCSC seeking clarification on above rule.	- DO -	
7	Inter Transfer request by Mr. Karma Sonam, EID No. 2003027272, Admin. Asst. Lingzhi Drungkhag to Sombeykha Drungkhag (exchange with Admin. Asst. of Sombeykha Drungkhag).	The Committee feel that he must submit joint application of agreement for inter transfer for onward submission to MoHCA	Direct him to submit joint application	HRO
8	Remapping of Mr. Jigme Lhendup, EID No. 20180111284, Architect, Engineering Sector to Human Settlement Sector.	Since has been placed to Thimphu Dzongkhag Engineering Sector, he shall be retained till the institution of DHS.	Retain him till DHS is instituted.	DE/HRO
9	Sanction of Maternity leave to Thinley Choden, EID No. 20170108431, Building Inspector II, Engineering Sector. Recruitment of Driver(Operator) for Backhoe Machine, IAT Farm, Wang Sisina	Chapter 10: Leave, Rule No. 10.7.1, she is entitled to maternity Leave of six months.  All the required documents are submitted.	Approved	HRO



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10	Vacancy announcement for Recruitment of Driver (Operator) for Backhoe Machine, IAT Farm, Wang Sisina	<p>The Administration is in receipt of letter from RCSC vide No. RCSC/HRMD/25/2018/5376 dated May, 18, 2018 that recruitment can be carried out as per section No. 5.3.1.3 which says "The recruitment and appointment of Operational Category at entry level with the approval of the HRC against the RCSC approved vacant post as per Form 5/1"</p> <p>The committee decided that the vacancy shall be announced immediately.</p>	Advertise the post in BBS	HRO
11	Transfer request by Mrs. Kinley Bida, EID No. 2001121, Building Inspector, Engineering Sector to Bumthang Dzongkhag.	Forward the application to the Ministry of Works & Human Settlement.	Forward the application to the Ministry of Works & Human Settlement.	DE/HRO
12	Six months Maternity leave to Dechen Zomba, CID No. 11103000221, Caretaker, Hongtsho BHU from July 2018.	Approved. Sanction order will be issued upon issuance of birth certificate by medical doctor.	Approved	DHO/HRO



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Members present during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1.	Tashi Namgyel	Chief DEO	Education Sector	
2.	Namgay Dolkar	Offtg. Accounts Officer	Accounts Section	
3.	Gyembo Dorji	Dy.Chief DHO	Health Section	
4.	Chimmi Namgyel	DPO	Planning Unit	
5.	Ran Bdr. Biswa	Offtg. DE	Engineering Sector	
6.	Tshewang	Legal Officer	Legal Unit	

Minute taken by:

(Dorji Wangmo)  
Member Secretary

(Chewang Jurmi)  
Chairman