



དཔལ་ལྷན་འབྲུག་གཞུང་།
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
“Reaching the unreached”

VIOLENCE AND HARASSMENT REPORT FORM

PART 1- Incident details (to be completed by party reporting incident)		
Date of report		
Reporter's Name		
Location of incident		
Time of incident		
Victim's name		
Contact information		
Additional Witness	Name	Contact information



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Injuries and Change	Yes	No
Medical attention/ first aid obtained		



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PART 2- Description of incident (to be completed by party reporting incident)
In your own words, please provide detailed description of the incident based on what you experienced or was reported to you and other pertinent information
Describe immediate actions taken (eg; contacted supervisor, told respondent to stop behavior, etc)
Describe your recommendations for corrective and preventive actions, if any.

Reporter's signature