



དཔལ་ལྷན་འབྲུག་གཞུང་།  
 ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།

ROYAL GOVERNMENT OF BHUTAN  
 THIMPHU DZONGKHAG ADMINISTRATION

"Reaching the unreached"

TDA/HRD-09/2019-2020/ 187.

Date:- 23/07/2019

The Marketing Manager  
 Bhutan Broadcasting Services  
 Thimphu

Subject:- Request to re-broadcast vacancy announcement.

Sir/Madam,

This Administration would like to request you to kindly re-broadcast/air the following message for three times with effect from 24/07/2019 both in Dzongkha and English.

The Dzongkhag Administration, Thimphu is pleased to announce the following vacancy on Consolidated Contract/GSP as detailed below:

Sl. No:	Position Title	Position Level	Slot	Minimum required qualification	Contract Term	Place of posting
1	Science Lab Assistant	S5A	1	Class XII with relevant subjects	2 years	One of the school under Thimphu Dzongkhag
2	Physic Lab Assistant	S5A	1	Class XII with relevant subjects	2 years	- Do -
3	Library Assistant	S5A	1	Class XII	2 years	- Do -
4	Matron	S5A	1	Class XII	2 years	Genekha LSS
5	Warden	S5A	1	Class XII	2 years	Genekha LSS
7	Driver	O4	1	Class VIII	2years	Dzongkhag HQ
8	Driver	O4	1	Class VIII with PD, Medium/Heavy license	2years	Yangchen Gatsel MSS
9	Cook	GSP	2		2years	- Do -

Interested individuals fulfilling the above criteria may apply to the Human Resource Section with the following documents latest by 15/08/2019.

- i. RCSC Employment application form 4/I with two passport size photographs (Form can be downloaded from RCSC Web site)
- ii. Resume
- iii. Copy of Class X and XII academic transcripts
- iv. Copies of relevant training if any
- v. Valid Security clearance
- vi. Valid Medical Certificate



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*"Reaching the unreached"*

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- vii. Photo copy of Citizenship ID Card
  - viii. No objection certificate from the former Employer if employed
  - ix. The original documents must be presented during the time of interview
  - x. Age limit shall be 18 to 45 yrs on the date of application
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Yours Sincerely,

( Dorji Wangmo )

**Offtg. Human Resource Officer**

Copy to:-

1. Dasho Dzongdag, TDA for kind information..
2. ICT, TDA to upload in Dzongkhag Web site.
3. The Chief DEO, TDA.
4. The Dy. Chief Accounts Officer, TDA.