



དཔལ་ལྷན་འབྲེག་གཞུང་།
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།

ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION

"Reaching the unreachable"

Ref.No.TDA/HRD-07/2019-20/323

July 26 2019

Date : 26/7/2019
Venue : DT Hall
Time : 10.00 AM

38th DHRC MEETING (FY 2019-20)

Declaration of conflict of interest:

Sl. No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	Adoption of Agenda 1) Employment of ESP staff at Wang Sisina Nursery 2) Medical Leave extension of Wangdi, EID No. 201101686, Teacher of Soe IECR under Lingzhi Primary School with effect from 14/6/2019 to 14/9/2019. 3) Contract extension of following staff: • Dechen Wangmo, EID No. 20171009989, Adm. Asst. Bjemina Central School. • Sonam Yangchen, EID No. 20171010760, IT Lab Asst. Sisina PS		Decided to incorporate in the Agenda.	

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	• Chimi Dema, Eld No. 20171009988, Adm Asst. Sisina PS			
1	Placement of following staff: 1. Pema Dorji, EID No. 20190715178, Sports Coach V, S5 A at Genekha 2. Adip Rai, EID No. 200701282, P3 A, Chemistry Teacher at Wangbama Central School.	Pema Dorji, EID No. 20190715178, Sports Coach V, S5 A at Genekha Lower Secondary School vide letter No. MoE/DoS/HRD/SSI/APPTMT/2019 /422 dated 18/7/2019 of the MoE. Requirement as per BCSR 2018 & the views of the HR Office <i>He has been recommended by the DEO Office to place in Genekha LSS based on TRE.</i> Adip Rai bearing EID No. 200701282, P3, Chemistry Teacher is transferred to this Dzongkhag vide letter no. EDN/HRD- /employment01/2019/304 dated 17/7/2019 dated 17/7/2019. Requirement as per BCSR 2018 a. He has been recommended by the DEO Office to place in Wangbama Central Schools based on TRE	Approved as proposed	DHO/HRO

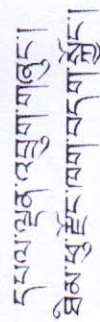
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		b. As per the recent guidelines of the MoE, all Teacher Recruitment/ Deployment need to be done based on TRE. c. DEO to present the placement done based on TRE	Approved	HRO/DEO
2	Contract Extension of Ms. Nima Dema. EID No. 20171009993, (S5A), Store Assistant, Khasadrapchu MSS with effect from 1/10/2019 to 30/9/2021. She was appointed on 1/10/2017 and her present contract term expires on 30/9/2019.	Requirement as per BCSR 2018 Chapter 5: Contract appointment. Rule No. 5.9.3 of BCSR 2019, approval for all extensions and renewal shall be sought from the RCSC three months before expiry of the contract term. <i>The following documents are mandatory while granting extension of Contract.</i> <ul style="list-style-type: none"> a. Recommendation Letter of the Supervisor b. Willingness Letter of the employee c. Valid Security Clearance Certificate d. Valid Audit Clearance Certificate e. Duly filled up Performance Rating form 		



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		for the last two years f. Subject to approved post vacant		
		She has submitted all the required documents.		
3	Relieving of Sangay Phuntsho, Electoral Registration Officer, TDA to proceed to Maharashtra.	<p>Electoral Commission of Bhutan has issued officer order No. ECB/HRO-01/2019/1993 dated 16/7/2019 nominating Sangay Phuntsho, Electoral Registration Officer to attend the 1st Democracy Awards on 27th of July 2019 at ITC Maratha Hotel, Mumbai.</p> <p>Chapter 9: In-Service Human Resource Development, Clause 9.6.1.4 states "Exception to Section 9.6.1.3 shall be made for STT (ex-country) in Section 9.4.3.5 to Section 9.4.3.8 which are of five days and below duration for which a civil servant need not fill in STT Nomination Application Form 9/1 and STT PDB Form 9/3".</p> <p>He has no STT/LTT obligation.</p>	Approved	HRO
4	Beautification Officer proposed to	Beautification Officer proposed one	Write to Ministry of	HRO/Beautificati

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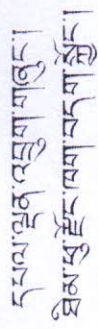


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ཐིམ་ཕུ་རྫོང་ཁག་འཛིན་པ་ལྷན་ཁག་གི་འཛིན་པ་ལྷན་ཁག་།

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		Caretaker cum Gardener (ESP) of Beautification Sector's Nursery at Wangsisina.	Agriculture.	on Officer
5	Medical Leave extension of Wangdi, EID No. 201101686, Teacher of Soe ECR under Lingzhi with effect from 14/6/2019 to 14/9/2019 (three months)	Wangdi, EID No. 201101686, Teacher of Soe ECR was granted two months Medical Leave from 15/5/2019 to 13/6/2019. He has put up medical certificate for extension medical leave for another two months with effect from 14/6/2019 to 13/8/2019.	Approved his medical leave. Write to the Ministry of Education for transfer him to a better place.	HRO/DEO
6	Contract extension of following staff: <ul style="list-style-type: none"> Dechen Wangmo, EID No. 20171009989, Adm. Asst. Bjemina Central School. Sonam Yangchen, EID No. 20171010760, IT Lab Asst. Sisina PS Chimi Dema, EID No. 20171009988, Adm Asst. Sisina PS	Requirement as per BCSR 2018 Chapter 5: Contract appointment, Rule No. 5.9.3 of BCSR 2019, approval for all extensions and renewal shall be sought from the RCSC three months before expiry of the contract term. <i>The following documents are mandatory while granting extension of Contract.</i> a. Recommendation Letter of the Supervisor b. Willingness Letter of the employee c. Valid Security Clearance Certificate d. Valid Audit Clearance	Forward to RCSC	HRO/DEO



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<p><i>Certificate</i></p> <p>e. Duly filled up</p> <p><i>Performance Rating form for the last two years</i></p> <p>f. Subject to approved post vacant</p>	<p>They have submitted all the required documents.</p>
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Member present during Dzongkhag HRC Meeting

SL.NO	Name	Designation	Sector	Signature
1	Tshering Deki	Dy. Chief Accounts Officer	Accounts Section	
2	Pema Choden	Legal Officer	Legal Unit	
3	Lham Tshering	Dy.Chief DEO	Education	
4	Yonten Yangden	Offtg Election Officer	Election Office	
5	Pema Yangzom	Forestry Officer	Beautification Unit	

Minute taken by:

(Dorji Wangmo)
Member Secretary

(Dorji Tshering)
Chairperson