



TD/HRD-11/2023-2024/ 3752

03/04/2024

**PROMOTION NOTIFICATION FOR 1<sup>ST</sup> JULY 2024**

As per BCSR 2023, Chapter 10, the Dzongkhag Administration, Thimphu would like to notify all the civil servants under Thimphu Dzongkhag to submit the promotion proposals for promotion falling due on 1<sup>st</sup> July 2024 on or before 14<sup>th</sup> April, 2024 as detailed below:

Position Category	Position level	Duration years	Documents required
Professional & Management (PMC)	P5toP1	4	1) Valid Audit Clearance Certificate (for promotion) 2) Valid security clearance certificate 3) "Good" and above in the moderation exercise results for recent 3 financial/academic years.
Supervisory & Support (SSC)	S1 to SS1	5	
Supervisory & Support (SSC)	S5 to S1	4	
Operation Level (OC)	O4 to O1	4	

First Track promotion	Requirement
	1) Served a minimum of 2 years of active service for the first Fast-Track Promotion and 3 years of active service for the second Fast-Track Promotion in the current position as on 30th June 2024; 2) 'Good' and above in the moderation exercise 3) Clean service record
Meritorious promotion (upto P2 level only)	1) Served for minimum of 3 years of active service in the current position as on 30/6/2024 2) 'Outstanding' for recent 3 years in the moderation exercise results for Meritorious Promotion 3) Clean service record 1) Valid Audit Clearance Certificate (for promotion) 2) Valid security clearance certificate

Therefore, all civil servants under Thimphu Dzongkhag are hereby informed to submit the required documents within stipulated date failing which the Administration will not accept.

  
 ( Chime Tenzin )  
 Dy.Chief HRO

1. Dasho Dzongdag, TDA for kind information
2. Chief HRO, HRMD RCSC, Thimphu.
3. All Sector Heads, TDA.
4. All the Principals, Schools under Thimphu Dzongkhag