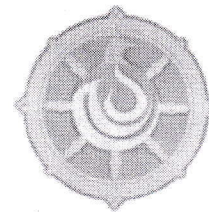


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ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
"Reaching the unreached"



Ref.No. TDA/HRD-11/2020-2021/ 2251

April 13, 2021

NOTIFICATION FOR PROMOTION DUE ON 1st JULY 2021

In accordance to clause 13.5 section 13.5.2 of the Promotion Rules and regulation of BCSR 2018, the Dzongkhag Administration, Thimphu would like to notify all the Sectors under this Dzongkhag that the deadline for submission of the Promotions within **Board-banded** for July 2021 is 10th May, 2021. (Attached herewith the list of civil servants due for Promotion for July 2021).

All the individual employees of this Dzongkhag whose promotion are due (completed the following minimum years of active service in the current position) are requested to process your promotion through your respective sector.

Position Category	Position Level	Duration (years)
Professional & Management (PMC)	P5 – P1	4 years
Supervisory & Support (SSC)	S5 – S1	4 years
	S1 – SS1	5 years
Operation Level (OC)	O4 – O1	4 years

You are requested to kindly submit the following documents on or before 10th May 2021:

1. PMC/ESC&SSC: Performance Appraisal Form/Summative Performance review Form for three consecutive years.
2. OC :- Performance Appraisal Form (**Annexure 12/3**) for consecutive three years
3. Valid Security Clearance
4. Valid Audit

The incomplete or late promotion proposals, if any, shall not be accepted/processed.


✓ (Singye Dorji T)
Sr. HR Officer


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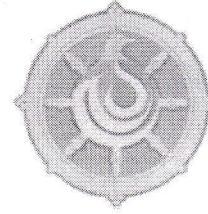
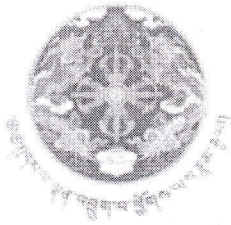
1. Dasho Dzongdag, Dzongkhag Administration, TDA for kind information
2. Dasho Dzongrab Gom, TMD
3. All Sector heads.
4. ICT Officer to upload in the Dzongkhag website.

PROMOTION SUMMARY FORM FOR - 01-Jul-21

MINISTRY/AGENCY : Thimphu Dzongkhag

SL.NO	Name	EID No.	PT	PL	Ministry/Agency/Dzongkhag
1	Tshering Zom	200301053	Asst. Architect IV	S1	Engineering Sector
2	Rinzin Tshomo	200407091	Admin. Asst. I	S3	Khasadrapchu Middle Secondary School
3	Tshering Dema	200407092	Admin. Asst. I	S3	Khasadrapchu Youth Center
4	Phuntsho Namgay	200407149	Teacher II	P4	Genekha Lower Secondary School
5	Jigme Tenzin	200703014	Teacher I	P3	Khasadrapchu Middle Secondary School
6	Dawa Gyeltshen	200707206	Health Asst. I	S1	Soe BHU II
7	Nim Dem	200707211	Health Asst. I	S1	Genekha BHU II
8	Seldon Wangmo	200801488	Teacher I	P3	Wangbama Central School
9	Tshering Choden	200803016	Dzongkhag Land Registrar	P4	Land & Survey Sector
10	Pema Dema	200803045	Geog Admin. Officer I	P4	Dagala
11	Tshering Pelmo	200805042	Geog Admin. Officer I	P4	Mewang
12	Chundu Dorji	2008081	Teacher I	P3	Hongtsho Primary School
13	Cheki Wangmo	2008205	Teacher I	P3	Kuzhugchen Middle Secondary School
14	Yeshi Jamtsho	2008260	Teacher I	P3	Bjemina Primary School
15	Dorji Dolma	2008293	Teacher I	P3	Bjemina Primary School
16	Sonam Choden	20120200090	Technician I	S3	Engineering Sector
17	Sonam Choki	201202024	Teacher II	P4	Khasadrapchu Middle Secondary School
18	Jigme	201202029	Teacher II	P4	Genekha Lower Secondary School
19	Yeshey Tshering	201202180	Teacher II	P4	Genekha Lower Secondary School
20	Sangay Phuntsho	201202195	Teacher II	P4	Kuzhugchen Middle Secondary School
21	Norbu Wangdi	201202230	Teacher II	P4	Kuzhugchen Middle Secondary School
22	Deki Yangzom	20120400190	Technician I	S3	Tashichhodzong Maintenance
23	Kinga Choden	20160306705	Teacher III	P5	Lingzhi Primary School
24	Tshering Wangmo	20160306751	Teacher III	P5	Yangchen Gatshel Middle Secondary School
25	Namgay Dorji	20160306859	Teacher III	P5	Genekha Lower Secondary School
26	Sangay Tenzin	8511043	Accounts Asst. IV	S1	Wangbama Central School
27	Wangdila	8805117	Sr. Extension Supervisor II	SS3	Agriculture Sector
28	Karpo Drukpa	8912027	Sr. Admin. Asst. IV	S1	Tashichhodzong Maintenance
29	Sonam Kelzang	9201057	Accounts Asst. IV	S1	Finance Services
30	Ugyen Dorji	9507219	Sr. Health Asst. II	SS3	Chamgang BHU II
31	Tshering Choki	9707204	Teacher I	P3	Khasadrapchu Middle Secondary School


13/4/2021



Ref.No. TDA/HRD-11/2020-2021/ 2252

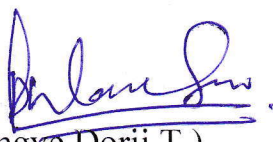
April 13, 2021

**NOTIFICATION FOR PROMOTION DUE ON 1st JULY 2021
(MERITORIOUS PROMOTION AND FROM P2 TO P1)**

Thimphu Dzongkhag Administration would like to notify that the **Meritorious Promotion and Promotion from P2 to P1** should reach the Dzongkhag HR section latest by 20th April 2021 positively failing which the Administration will not accept.

The following documents need to be submitted:

1. Post Adjustment form duly filled in
2. Undertaking form duly filled in
3. Valid security clearance
4. Valid Audit Clearance

✓ 
(Singye Dorji T)
Sr. HR Officer

Copy to :

1. Dasho Dzongdag, TDA for kind information.
2. Director, RCSC for kind information.
3. Chief HRO, HRMD, RCSC for kind information.
4. All Sector Heads for necessary action.
5. ICT Officer, TDA to upload in the website.