



དཔལ་ལྷན་འབྲུག་གཞུང་།  
 ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
**ROYAL GOVERNMENT OF BHUTAN**  
**THIMPHU DZONGKHAG ADMINISTRATION**  
 "Reaching the unreached"

Ref.No.TDA/HRD-07/2018-19/3326

October 2, 2018

**MINUTES OF 8<sup>th</sup>DHRCMEETING (FY 2018-2019)**

Date : 2.10.2018  
 Venue : DT Hall  
 Time : 2.00 PM

Declaration of conflict of interest: *No one has conflict of interest*

Sl.No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	<b>Adoption of Agenda:</b>			
1	One year Extra Ordinary leave with effect from <b>31/10/2018 to 30/10/2019</b> to Mr. Dhodo, EID No. 9608038, Dy.Chief DAO to proceed to Australia.	Chapter 10: Leave, Rule No. 10.12.1 says that EOL shall be granted to a civil servant up to a maximum period of 24 months including weekends and government holidays in total during the entire service period.  He has no service obligation. Committee unanimously approved his EOL with effect from 31/10/2018. However, he must submit Clearance letter from Financial Institution. . Further he must sign undertaking letter	Approved	HRO

*[Handwritten signatures and initials]*



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2	Relieve Mr. Gyembo Dorji, EID No.9908039, Livestock Production Officer, DVH to proceed to Maejo University, Thailand with effect from 2 <sup>nd</sup> to 8 <sup>th</sup> October 2018 (7 days) to attend training on Dairy Processing and Quality Management.	As per Chapter No. 9: In-service Human Resource Development, Rule No. 9.6 , he is eligible for STT. He did not attend any trainings in six months	Approved	HRO/DLO
3	Resignation tendered by Mr. Thinley Dorji, EID No. 200801397, Teacher, WCS with effect from 30/09/2018	As per Chapter 20: Separation, Rule No. 20.3.1.1, he needs to give notice of at least one month in advance. He did not serve one month notice.  As per Rule No. 20.3.1.1, the Committee decided that he must pay an amount equal to one month basic pay in lieu of notice period.	His resignation accepted with effect from 30/09/2018. However, he must submit clearance certificate from Financial Institution.  The Accounts Assistant and Principal, WCS must make sure that he pay an amount equal to one month basic pay in lieu of notice period before relieving him from the service.	DEO/Principal, Accounts Officer/Accounts Asst. WCS
4	Approval of 24 months EOL to Mrs. Lhaki Choden, KMSS	Chapter 10: Leave, Rule No. 10.12.1 says that EOL shall be granted to a civil servant up to a maximum period of 24 months including weekends and government holidays in total during the entire service period.  She has no service obligation. Committee unanimously approved her EOL. However, she must submit Clearance letter from Financial Institution. Further she must sign	Approved	DEO/HRO

*(Handwritten signatures and initials in blue ink)*



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		undertaking letter		
5	Approval of 2 months ITEC Training to Ms. Tsheten Dema, EID No.201009129, Library Asst.(Technician), YMSS	She has been offered ITEC course on "Small Business Planning and Promotion (SBPP) with effect from 08.10.2018 to 30.11.2018 at Noida, India. Chapter No. 9: In-service Human Resource Development, Rule No. 9.6 she has no STT/LTT obligation.	Approved.	HRO/DEO



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Member resent during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1	Chewang Jurmi	Dzongrab Gom	AFD	
2.	Wangdila	Sr. DAO	Agriculture Sector	
3.	Pema Tshering	Offtg. Accounts Officer	Accounts Section	
4	Pema Choden	Legal Officer	Legal Unit	
5	Chhimi Namgyel	Planning Officer	Planning Unit	
6	Kul Bdr. Gurung	Dy. Chief DLO	Livestock	
7	Rinzin Lhamo	Offtg. DEO	Education	

Minute taken by:

(Dorji Wangmo)  
Member Secretary

(Dorji Tshering)  
Chairman