



དཔལ་ལྷན་འབྲུག་གཞུང་།  
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreachable"

Ref.No.TDA/HRD-07/2018-19/5329

November 22, 2018

MINUTES OF 12<sup>th</sup> DHRC MEETING (FY 2018-2019)

Date : 22/11/2018  
Venue : DT Hall  
Time : 10.30 PM

Declaration of conflict of interest: *No one has conflict of interest*

Sl. No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	Adoption of Agenda:	IWP online not done by following employees: 1. Lemo, GAO, Kawang 2. Pemba Tshering, Adm Asst. 3. Dorji, Sr. Cultural Officer, 4. Tandin Wangchuk, DT Secretary, 5. Rinzin Namgyel, Sr. H.A., Kuzhugchen BHU 6. Dawa Gyeltshen, H.A. Soe, 7. Sangay Wangdi, HA, Barshong BHU 8. Jangchub Tashi, Menpa.		



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		9. Sonam Norbu, Sr. Electrician, Engineering. 10. Tshering Chophel, Sr. Artisan II 11. Galay Phuntsho, Sr. GAO, Soe.		
1	Transfer of Mrs. Pem Zam, EID No. 200208044, Sr. Extension Supervisor II, Naro Gewog to Chang Gewog.	Mrs. Pem Zam has been serving in Naro Gewog since September 2015.	Approved	DAO/HRO
2	Resignation of Mrs. Pema Lhaden, CID No. ECCD Facilitator, Bjemina ECCD Centre with effect from, 6/12/2018	Accepted	Approved	DAO/HRO
3	24 months EOL with effect from 1 <sup>st</sup> Dec 2018 to 31/12/2020 to Ugyen Pem, EID No. 200805047, GAO, Naro, Gewog	All the required documents have been found to be submitted.	Approved	HRO
4	Contract extension of the following staff: a) Tshering Dorji, EID No. 20170209973, Driver, Dagala Gewog from 1/2/2019 to 1/2/2021 b) Karma Sonam, EID No. 20170209972, Lingzhi Gewog, from 1/2/2019 to 1/2/2021	As per Chapter 5: Contract Appointment, the contract extension of Operational level has decentralized to the Agency.	Approved	HRO



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5	Discussion on ECCD facilitators' recruitment frame work and the short listing.	<p>The total candidate who applied for the ECCD facilitator is 197 against 14 post vacant. With the huge turned up of candidates, the Chief DEO proposed for following framework to shortlist the candidates:</p> <p>Class X 15%            Class XII 60%            Experience &amp; relevant training 25%            The ratio of vacancy to candidate shall be at least 1:3</p>	<p>Criteria endorsed</p> <p>Class X and XII breakup . Class X = 15% and Class XII = 60%</p> <p>Experience and relevant training=25%</p>	
6	Transfer of Mr. Jamyang, 9607152, Principal of Tshaluna PS to Hongtsho PS.	As per Circular from the Ministry vide No. transfer of Primary School Principal has been decentralized to Dzongkhag.	Approved	DEO/HRO
	<p>IWP online not done by following employees:</p> <ol style="list-style-type: none"> <li>1. Lemo, GAO, Kawang</li> <li>2. Pemba Tshering, Adm Asst.</li> <li>3. Dorji, Sr. Cultural Officer,</li> <li>4. Tandin Wangchuk, DT Secretary,</li> <li>5. Rinzin Namgyel, Sr. H.A, Kuzhugchen BHU</li> <li>6. Dawa Gyeltshen, H.A. Soe,</li> </ol>			



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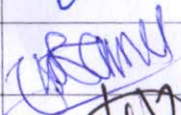
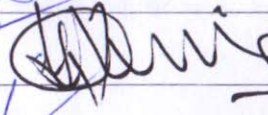


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7. Sangay Wangdi, HA, Barshong BHU			
8. Jangchub Tashi, Menpa, Lingzhi			
9. Sonam Norbu, Sr. Electrician, Engineering.			
10. Tshering Chophel, Sr. Artisan II			
11. Galay Phuntsho, Sr. GAO, Soe Gewog			



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Member resent during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1	Tashi Namgyel	Chief DEO	Education Sector	
2	Tshering Deki	Dy Chief Accounts Officer	Accounts Section	
3	Chhimi Namgyel	Planning Officer	Planning Unit	
4	Gyembo Dorji	Dy. Chief DHO	Health	
5	Dhodo	Dy. Cheif DAO	Agriculture	
6	Pema Choden	Legal Officer	Legal Unit	

Minute taken by:

(Singye Dorji T)  
Member Secretary

  
(Dorji Tshering)  
Chairman