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ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreached"

Ref.No.TDA/HRD-07/2018-19/

457

January 10, 2019

MINUTES OF 16<sup>th</sup> DHRC MEETING (FY 2018-2019)

Date : 10/01/2019  
Venue : DT Hall  
Time : 10.00 AM

Declaration of conflict of interest: *No one has conflict of interest*

Sl. No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	Adoption of Agenda: 1. Resignation tendered by Mr. Karma Samphel, EID No. 9208082 former Principal of Khasadrapchu MSS who was on EOL with effect from 12 <sup>th</sup> February, 2017 to 12 <sup>th</sup> February, 2019 vide Approval Letter No. TDA/HRD-14/2016-17/4326 dated 9 <sup>th</sup> February, 2017.	Dy. Chief DEO proposed the agenda since she received the mail in the morning	Agreed to incorporate by the Committee	

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1.	Proposal from Education Section for opening of Non Formal Education (NFE) Center in the following places based on the recommendation of the Principal of Khasadrapchu MSS, Yangchen Gatshel MSS & Lingzhi PS vide letter no. KMSS/E(1)/2018-19/192 dated 26 <sup>th</sup> November, 2018 & Ref. no. 14(YGMSS)2018/292 dated 27 <sup>th</sup> December, 2018	As per Dy. Chief DEO criteria, set by the Ministry of Education for establishment of NFE Center is complete.	Approved to be established five NFE centers in the following locations:- 1. Barshong (Tasidthang & Zomthang) under Naro Geog 2. Khasadrapchu 3. Chamngang Central Jail 4. Dagala Geog	Dy. Chief DEO
2.	a. Status of Health Workers in the BHUs & Satellite Clinics b. Internal transfer of Dzongkhag Health Staff		Internal transfer proposal cannot be endorsed as it has implication both on financial and Individual Work Plan (IWP). Incoming Health staff to be deployed as per the requirement.	Dy. Chief DHO
3.	Approvals sought by Chief DE vide note sheet no. TDA/DES-1/2018-19/426 dated 1 <sup>st</sup> January 2018 for training proposal on STAAD Pro offered by College of Science & Technology (CST) vide letter no. CST/ADM-11/2018-19/584 dated 10 <sup>th</sup> December 2018 of the President, CST, Kharbandhi from 28 <sup>th</sup> Jan- 1 <sup>st</sup> Feb, 2018. However, training expenditure, Travelling & daily allowances TA & DA) & mileage of the participants need to be borne by the nominating agency.	Chief DE apprised the Committee that the training has been offered by CST & the existing Engineers has not availed any STAAD Pro training & it will be immensely benefit the Engineers in facilitating the service. Having no training budget available, Chief DE seeks approval to explore budget to undergo in-country training.	Chief DE to explore fund & table it in next DHRC for the nomination of the eligible Engineers to undergo training.	Chief DE
4.	Contract Extension of following staff:- 1. Sonam Lhendup, CID No.	The following Contract Staff has submitted the following required	Extensions of Contract for a period of two years from the proposed date	





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	<p>10705000973, Garbage Truck from 01/02/2019 to 31/01/2021</p> <p>2. Mrs. Dhan Maya Rai, CID No. 11207000948, Caretaker of Changjiji Satellite Clinic from 15/05/2019 to 14/05/2021</p> <p>3. Mr. Tirtha Bdr Rai, CID No. 11206003014, Care taker of Mothithang Satellite Clinic from 01/03/2019 to 01/03/2021</p> <p>4. Mr. Karma Tshering, EID No. 9904087, Basic Operator, Engineering Services from 01/07/2019 to 30/06/2021</p> <p>5. Mr. Thinley Namgay, CID No. 11409000050 Messenger, Lingzhi Drungkhag from 01/04/2019 to 01/03/2021</p> <p>6. Mr. Kelzang Tshering, CID No. 114090000008, Messenger, Lingzhi Drungkhag from 01/04/2019 to 01/03/2021</p>	<p>documents as prescribed in <i>Chapter 5: Contract Appointment.</i></p> <ol style="list-style-type: none"><li>1. Willingness Letter</li><li>2. Recommendation Letter</li><li>3. Duly filled up Performance Appraisal form.</li><li>4. Valid Security Clearance</li><li>5. Valid Audit Clearance</li></ol>	<p>as all the required documents are found to be complete,</p>	
5.	Training nomination on Leadership & Public Service Delivery by Department of	HRO apprised the Committee that the Officials nominated for the	Approved to be relieved, However, the Officials need to fulfill all the	HRO



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	<p>Local Governance vide letter no. JA/DLG/CC-04/3508 dated 4<sup>th</sup> January 2019 &amp; JA/DLG/CC-04/3508 dated 9<sup>th</sup> January 2019 of the Offtg. DG in Burapha Business School, Bangkok, Thailand from 15<sup>th</sup>-19<sup>th</sup> January, 2019.</p> <ol style="list-style-type: none"><li>1. Dasho Chewang Jurmi, Dzongrab Gom, AFD Head</li><li>2. Dasho Mani Sangye, EID No. 9901096, Dungpa, Lingzhi Dungkhag</li><li>3. Lemo, EID No. 200705012, GAO, Kawang Geog</li><li>4. Pema Dema, EID No. 200803045, GAO, Geney Geog</li><li>5. Kuenzang Rigzin, EID No. 201005022, GAO, Lingzhi Geog</li><li>6. Karma Tenzin, EID No. 9907119, Asstt. Engineer, TMD</li></ol>	<p>training has no other training obligation. However, as per BCSR 2018 they need to submit valid audit clearance certificate, training report &amp; feedback after returning.</p>	<p>criteria &amp; follow the instruction set in <b>Chapter 9: In-service Human Resource Development</b>.</p>	
6.	<p>Contract Extensiopn of Mr. Rabindra Chandra Sutradar, EID No. 20090511380, Technician attached to Her Majesty the Queen Mother Tshering Yangdoen Wangchuk, Mothithang forwarded by Officer In-charge vide letter no. OTMQM/ADM-(15)/2018-19/1415 dated 8<sup>th</sup> January 2019 from 30<sup>th</sup> April 2019 to</p>	<p>HRO apprised the Committee that despite having informed the employee &amp; the Officer In-charge of Her Majesty the Queen Mother's Office, Mothithang, the Dzongkhag has been instructed to facilitate extension of the contract without any other required</p>	<p>Approved to be forwarded to Ministry of Works &amp; Human Settlement (MoWHS) for extension of Contract.</p>	<p>HRO</p> 






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	30 <sup>th</sup> March 2021.	documents as prescribed in <i>Chapter 5: Contract Appointment</i>		
7.	Medical Leave of Mrs. Ugyen Zangmo, EID No. 9407065, Sr. Admin Asst from 9 <sup>th</sup> -22 <sup>nd</sup> January 2019 sanctioned vide Ref. No. 13(16)Med/2018/1434 dated 8 <sup>th</sup> January 2019 of the Medical Officer, Royal Bhutan Army (RBA) Headquarter, Lungtenphug, Thimphu.	Mrs. Ugyen has submitted medical certificate got bed rest for fourteen days medical leave by the Medical Officer, RBA, Lungtenphug, Thimphu	Approved as submitted,	HRO
8.	Resignation tendered by Mr. Karma Samphel, EID No. 9208082 former Principal of Khasadrapchu MSS who was on Extra Ordinary Leave (EOL) with effect from 12 <sup>th</sup> February, 2017 to 12 <sup>th</sup> February, 2019	Mr. Karma Samphel who was on EOL has put up voluntary resignation through email addressed to Mrs Lham Tshering, Dy. Chief DEO, TDA on dated underground.	Approved as proposed	Chief DEO/HRO



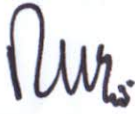
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Member resent during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1.	Tashi Namgyel	Chief DEO	Education	
2.	Chabilal Das	Dzongkhag Chief Engineer	Engineering Sector	
3	Tshering Deki	Dy.Chief Accounts Officer	Accounts section	
4	Chhimi Namgyel	Planning Officer	Planning Unit	
5	Pema Choden	Legal Officer	Legal Unit	

Minute taken by:

(Singye Dorji T)  
Member Secretary

  
(Chewang Jurni)  
Chairman