



དཔལ་ལྷན་འབྲུག་གཞུང་།
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
"Reaching the unreached"

Ref.No.TDA/HRD-07/2018-19/1262

March 7, 2018

MINUTES OF 22nd DHRCMEETING (FY 2018-2019)

Date : 07.03.2019
Venue : DT Hall
Time : 10.30 AM

Declaration of conflict of interest: *No one has conflict of interest*

Sl. No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	Adoption of Agenda: Training nomination from Education Sector		Approved to be incorporated as Agenda.	
i	Vacancy announcement for Substitute Teacher (General) at Sisina Primary School in place for Mrs. Vidhya Sapkota who will be leaving for maternity leave with effect from 15/5/2019 to 14/11/2019			HRO
2	Request for ECCD Facilitators at Lingzhi by Education Office	As per the HR Officer, the Dy. Chief Education Officer has put up requisition letter for ECCD Facilitator vide letter no. TDA/EDN-47/2018-19/3054 dated 4 th march, 2019. The ECCD Center was		HRO

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		established with the support of UNICEF in Gangyul & Chebesa under Lignzhi Gewog. The children's registered to be enrolled are eleven & twelve in respective Centers. For the recruitment of a ECCD Facilitator, the minimum Children's required as per the guidelines of MoE is ..		
3.	Two weeks medical leave to Ugyen Wangmo, EID No. 2019113152, Teacher II, WCS with effect from 1/3/2019 to 14/3/2019.	Mrs. Ugyen Wangmo, Teacher of Genekha Campus, WCS was on medical leave for two weeks. Her medical leave has been supported by medical bed rest certificate issued by Gynecologist, JDWNRH & the forwarding letter by the Principal, WCS vide letter no. WCS/ADM913)2018-2019/400 dated 4 th march, 2019.	Her medical leave for two weeks has been approved as she has submitted all the documents required by BCSR 2018.	HRO/DEO
4.	Contract extension of Chandra Bdr. Rai, Caretaker, CID No.11205000904, Hejo Satellite Clinic with effect from 1/9/2019 to 31/8/2021	Mr. Chandra's Contract Extension from 01.09. 2017 to 01.09.2019 has been forwarded by the DHO. The documents required by BCSR 2018 for extension of contract are complete.	Contract Extension with effect from 01.09.2017 to 01.09.2019 is approved.	HRO
5.	Training nomination of five teaching staff from Education. 1. Dorji Wangchuk, EID No 2008144, Principal, KMSS 2. Tshering, EID No 2101197, Principal, Lingshi PS	As per the notesheet No. TDA/HRD-12/2019-2020/3043 dated 25 th February 2019 of the Chief DEO, the following Teachers has be nominated to undergo EM Training in Bangkok. As per the note-sheet, the training fee, food & lodging & internal transportation will be borne by the Thailand government and is	Approved as proposed, however the nominated Teaching staff to fulfill training formalities as required by BCSR 2018. The Chair also instructed the members that HR Section should be pre-informed before availing any	HRO/DEO

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<p>3. Sherab Tshering, EID No. Tshering, 200501341, VP, WCS</p> <p>4. Rigpa Yeshe, EID No. 201001454, Teacher, (Agriculture Focal Person) KMSS</p> <p>5. Sangay Wangchuk, EIDNo. 200908074, Lab Asst. (Agriculture Focal Person) WCS</p>	<p>asked to bear only airfare ticket. It is mentioned that nomination has been done to motivate & encourage those who has selflessly contributed towards making School Agriculture Program successful. As per the HR Officer, the note-sheet was received only on 07.03.2019 morning. The HR Officer reminded the floor that matter pertaining to any type of training should be first informed to HR Section in advance so that the HR Section can advise or facilitate based on BCSR 2018. Since the note-sheet was received only today, the HR Section has informed the Education Sector to further inform the nominated staff to complete the pre-departure formalities that is mandatory as per BCSR 2018.</p>	<p>type of ex-country training. Further, to encourage & motivate the employees, the Chair instructed the Sector Heads to encourage staff to explore such trainings.</p>	
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Member present during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1.	Lham Tshering	Dy. Chief DEO	Education	
2.	Tshering Deki	Dy. Chief Accounts Officer	Accounts section	
3	Jamyang Phuntsho	Offtg. Planning Officer	Planning Unit	
4	Chabilal Das	Dzongkhag Chief Engineer	Engineering Sector	

Minute taken by:

(Singye Dorji P)
Member Secretary

(Chewang Jurmi)
Chairman