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ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreached"

Ref.No.TDA/HRD-07/2018-19/1319

h1

March 21, 2018

MINUTES OF 24<sup>th</sup> DHRC MEETING (FY 2018-2019)

Date : 21.03.2019  
Venue : DT Hall  
Time : 2.30 PM

Declaration of conflict of interest: *No one has conflict of interest*

Sl. No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	Adoption of Agenda: 1) Medical Escort to Mr. Singye Dorji T, HRO to escort his daughter to CMC, Vellore vide letter No. 01/JDWNRH/PRS/2018-19/11239 dated 15/3/19.		Agreed to incorporate in the Agenda	
1	90 days Maternity Leave to Mrs. Tshering Dema, ECCD Facilitator, CID No. 11411000821 Kuzhugchen Middle Secondary School with effect from 12/3/2019 to 11/6/2019	The Offtg. HRO informed the floor that as per Chapter 5: Contract Appointment, Rule No. 5.12.3.2 she is not entitled to 6 months maternity leave since she did not complete twelve months in the service. However, she is entitled to three months (90 days) maternity leave with effect from 12/3/2019 to 11/6/2019 employee has served a minimum of	Approved	HRO



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		12 months of service.		
2	180 days Maternity Leave to Mrs. Ugyen Wangmo, Teacher, Wangbama Central School with effect from 10/3/2019 to 6/9/2019 (180	<b>Rule No. 10.7.1, Maternity Leave of 6 months shall be admissible to a civil servant.</b>  She has submitted Birth Certificate issued by JDWNRH.	Approved	DEO/HRO
3	180 days Maternity Leave to Mrs. Sonam Yangzom, EID No. 2017010650, Teacher, Khasadrapchu MSS with effect from 6/3/2019 to 1/9/2019	<b>Rule No. 10.7.1, Maternity Leave of 6 months shall be admissible to a civil servant.</b>  She has submitted Birth Certificate issued by JDWNRH	Approved	DEO/HRO
4	Two months Medical leave to Mr. Wangdi, EID No.201101686, Teacher, Soe ECR, LingzhiDrungkhag	<b>Rule No. 10.9.1. (b) Beyond one month or the person is availing the Medical leave upto one month for the second time and more- Medical Board of Doctors appointed by the Ministry of Health.</b>  Mr. Wangdi has submitted medical certificate from Medical Board of Doctors.	Approved	HRO
5	One week medical leave to Mr. Tenzin Dorji, Teacher, Wangbama Central School.	<b>Rule No. 10.9.1. (a) Upto one month A Medical Doctor</b> He has submitted medical leave	Approved	HRO
6	Placement of Mr. Thinley Namgay, CID No. 11106005182, Contract Teacher (Science) at Wangbama Central School.	The Education sector proposed to place Mr. ThinleyNamgay, CID No. 11106005182, Contract Teacher (Science) at Wangbama Central School.	Approved as proposed.	DEO/HRO





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7	Placement of Mr. Nim Dorji, Monk Teacher at Yangchen Gatshel MSS.	The Education sector proposed to place Mr. Nim Dorji, Monk Teacher at Yangchen Gatshel MSS.	Approved as proposed	HRO
8	Two weeks medical leave to Mrs. Dawa Dema, EIE No. 20131003552, Admin. Asst, Dechencholing BHU.	<b>Rule No. 10.9.1. (a) Upto one month A Medical Doctor</b>  Mrs. Dawa Dema has submitted medical certificate.	Approved	HRO
9	Medical Escort Leave to Mr. Tandin Wangchuk, EID No. 200508169, DT Secretary, TDA to proceed to CMC Hospital, Vellore, India for first post transplant review.	The HRS informed the floor that as per Rule No. 10.10.1 A civil servant shall be granted the Medical Escort Leave for maximum period of one month to escort direct dependent of the civil servant concerned.  Mrs. Susma Rai, CID No. 11203004470, wife to Mr. Tandin Wangchuk has been referred to CMC Vellore, India for first post transplant review.	Approved	HRO
10	1. Nomination of the following staff to undergo Dzongkha Development Training at CMI, Phuentsholing with effect from 25/3/2019 to 31/3/2019: a) Dorji, EID No. 8602014, Sr. Cultural Officer as Coordinator b) Sangay Rinchen, EID No.20130602197, Asst. Cultural Officer	The Cultural Unit, TDA proposed to send the following employees for Dzongkha Development Training: a) Pema Choden, EID No. 20180712015, Legal Officer b) Sangay Rinchen, EID No.20130602197, Asst. Cultural Officer c) Gembo, EID No. 8604107,	Approved as proposed	HRO

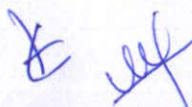

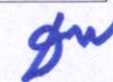
Handwritten signatures and initials in blue ink, including a large 'X' mark and several cursive signatures.



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	c) Gembo, EID No. 8604107, Admin. Asst. d) Pema Dolma, EID No.20171211621, Telephone Operator e) SonamChoki, EID No. 20170108157 Land Record Asst. f) UgyenLhendup, 200307051, Adm. Asst. Education g) Karma, 201001766, Asst Engineer IV	Admin. Asst, TDA d) Pema Dolma, EID No.20171211621, Telephone Operator (working as Adm. Asst) e) Sonam Choki, EID No. 20170108157 Land Record Asst. f) Ugyen Lhendup, 200307051, Adm. Asst. Education g) Karma, 201001766, Asst Engineer IV		
	Vacancy announcement for the following posts a) One Library Assistant at YangchenGatshel MSS b) Two Science Lab. Assistant at YangchenGatshel MSS c) One Physics Lab. Assistant at Wangbama Central School d) Matron at WCS, (Genekha campus) e) Warden atWCS, (Genekha campus).	The Education sector proposed to float vacancy announcement for following posts: a) One Library Assistant at Yangchen Gatshel MSS b) Two Science Lab. Assistant at Yangchen Gatshel MSS c) One Physics Lab. Assistant at Wangbama Central School d) Matron at WCS, (Genekha campus) e) Warden atWCS, (Genekha campus)	Approved as proposed 	<b>HRO/DEO</b>
12	Medical Escort to Mr. Singye Dorji T, HRO to escort his daughter to CMC, Vellore vide letter No.	The HRS informed the floor that as per Rule No. 10.10.1 A civil servant shall be granted the Medical Escort	Approved	<b>HRO</b>





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01/JDWNRH/PRS/2018-19/11239 dated 15/3/19.	Leave for maximum period of one month to escort direct dependent of the civil servant concerned.  Miss Sonam Tshoki Dorji, daughter of Mr. Singye Dorji T has been referred to CMC, Vellore, India for review.		
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Member present during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1	Lham Tshering	Dy. Chief DEO	Education	
2	Kunzang Lhamo	OFtg. Accounts Officer	Accounts section	
3	Chimmi Namgyel	Planning Officer	Planning Unit	
4	Pema Choden	Legal Officer	Legal Unit	

Minute taken by:

(Dorji Wangmo)  
Member Secretary

(Dorji Tshering)  
Chairman